



La Jolla Center for Holistic Dentistry

Fen-Hui Chen DDS, FAGD, FICOI, FAAO

IABDM Board Certified Biological Dentist

4510 Executive Drive, Suite 101, San Diego, CA 92121

Phone: (858)459-5445 Fax: (858)459-1146

72 hour Cancellation, Broken Appointment and No-Show Policy

At La Jolla for Holistic Dentistry, our office hours are by appointment only and we value your time. Our office is a **private practice holistic office** and not a dental “clinic”.

Appointment times are reserved for you alone. When appropriate, we prefer to schedule longer appointments so we can complete as much of the needed dental treatment as possible during one appointment. We feel that this type of scheduling will cause minimal disruption to your daily schedule and will provide efficiency in completing your dental care.

When you make an appointment, please be sure that you will be able to keep it. If you have a dental emergency that needs immediate attention, we will always offer to see you as soon as possible.

Our office will confirm your dental appointment by call, email or text message. Please make a note of any dental appointments we have scheduled in a place where you will be easily reminded. If you cannot make an appointment as scheduled, please notify our office immediately. If you have any questions please feel free to ask us.

IMPORTANT: There will be a minimum charge of \$65.00 or 50% of the estimated fee of the treatment for a “Broken Appointment, No-Show Appointment and/or Cancellation with less than 72 HOURS notice” for your appointment.

I read and acknowledge all the above policy terms and conditions.

Patient Signature: _____ Date: _____

Print Name: _____